

Zephyr-TEC Evaluation

Date of Eval: _____

How did you hear about us? _____

Section I. CLIENT INFORMATION

Company: _____

Client: _____ Phone: _____

Job Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____ Phone: _____

E-mail: _____

Please list below any relevant additional contact people:

Disability Manager/Rehab Counselor: _____

I/S Person: _____

Human Resources: _____

Doctor: _____

Attorney: _____

Other: _____

1. Are you currently working? Yes No
If YES, must complete Section III
If **NO**, how long have you been off work? _____
What kind of work are you considering? _____
2. Will you be purchasing a computer? Yes No
Complete Section II in either case
3. Are you currently injured? Yes No
If YES must complete section IV

If **NO**, are you considering speech software to:

- Prevent Injury Increase My Productivity Other _____

Section II. HARDWARE

Please check the appropriate box:

- Desktop PC Laptop PC Mac

Brand /Model: _____

1. Hard Disk Space Available (total and free):

Free Space: _____ GB Total: _____ GB

2. Operating System:

Windows: XP (Version: _____) Vista (Version: _____) Win 7 (Version: _____)

Macintosh OS Version _____ **UNIX**

Other (please specify) _____

3. RAM (Total physical RAM in MB):

1 GB 1.5 GB 2.0 GB 3.0 GB 4.0 GB Other: _____

4. Processor Type/Speed

Intel Pentium®: Four M or D Xeon Core2Duo

Processor Speed: _____ MHz

AMD: K-6 Athalon Other

Processor Speed: _____ MHz

Other (please specify) _____

5. Sound System

- Sound Blaster 16 Compatible-OEM SigmaTel
 Creative Labs AC97
 SoundMAX Built-in Onboard
 Other (please specify) _____

6. CD/DVD-ROM Specifications (note Dragon 10 requires a DVD-ROM for installation):

CD-ROM CD-RW DVD DVD/RW

PLEASE NOTE: NaturallySpeaking requires:

- Pentium 4/2.0 GHz or higher (Core2Duo is better)
- 2 GB RAM minimum (strongly advise 3 GB or higher)
- 3 GB Free disk space

- SoundBlaster compatible sound card
- DVD drive for installation
- Window XP/SP2 or Vista Pro

7. Network Type:

- Windows Server 2003 Windows Server 2008 Terminal Services
 Citrix (Version _____) Novell UNIX
 Other (please specify) _____

8. Terminal Emulation Programs:

- Hummingbird Exceed Telnet Rumba ReflectionsX Extra!
 Other (please specify): _____

III. WORK ENVIRONMENT *(Complete if prospective client is currently working)*

1. What type of office environment are you working in?

- Cubicle:** No dividers Dividers at shoulder height Dividers-tall
 Closed door office
 Other: _____

2. What are the sources of noise at your workstation?:

- Interruptions Background noise Phones
 Voices of co-workers Noise from printers or photocopiers
 Street/external building noise Other: _____

3. Please rate the level of noise overall (1 = low and 5 = high) 1 2 3 4 5

4. Provide a brief description of the following task requirements and the percentage of the day they are performed:

Task	Description of task	% of day
Typing		
Telephoning		
10 key		
Mousing		
Handwriting		
Other:		

IV. INJURY/DISABILITY AND LIMITATIONS *(Complete for injured clients only)*

1. Describe injuries/disability: _____

2. Describe limitations set by physician: _____

a.) Keyboard usage: _____ b.) Mouse usage: _____

c.) Manual dexterity/fine manipulation: _____

3.) Will you be returning to: Job of injury New position

4.) Will there be modifications to the job? If so, what are they?

5.) Do you have a speech impediment or an accent? Yes No

6.) Do you use a telephone headset? Yes No

V. SOFTWARE *(Must be completed)*

1. Please indicate the software products used by the prospective client.

Rate your knowledge of the programs: Beginner, Intermediate or Advanced:

Program	Version (i.e. XP, 2003, etc)	% of usage per day	# of months or years of use	Beginning Intermediate Advance
MS Word				
MS Excel				
MS Outlook				
MS PowerPoint				
OTHER PROGRAMS:	List any other programs used/accessed below (proprietary, custom, emulator, mainframe, etc.)			

2. How many different computer programs will you be using concurrently? _____

3. **Specialized Vocabularies:** Would you benefit from the use of an additional medical or legal vocabulary? _____